



**VOICE ACTOR RESUME**  
**SHELLEY COHEN**  
VOICE ACTOR/PRODUCER/COACH/WRITER

**Vocal Age Range:** 55 +

Ottawa, Ontario, Canada C: (613) 447-7435

Ottawa Agency Representation: [www.firststage.ca](http://www.firststage.ca)

Source Connect Standard

**E-mail:** [hello@shelleycohenvo.com](mailto:hello@shelleycohenvo.com)

**Website:** [www.shelleycohenvo.com](http://www.shelleycohenvo.com)

US Representation: Lau Lapidés Company, MCVO

Non-union (former A.C.T.R.A. member 1984-1991)



**EXECUTIVE SKILLS SUMMARY**

⇒ **Voice Actor / Producer / Writer** – Home studio with Rode NTG 5 microphone, FocusRite Scarlett 2i2 interface with a Windows 11 platform and Adobe Audition or Audacity Digital Audio Workstation (DAW); Source Connect, bodalgoCall, ConnectionOpen; former A.C.T.R.A. union member, 1984-1991

⇒ On and off-camera Actor/Voice Actor for corporate /web explainer videos, e-learning, radio and TV commercials, and telephony;

⇒ **Former Traffic Commentator** – CBC Radio, Ottawa – 5 years and **AM/FM Radio Announcer** - Private radio – 5 years, Kelowna and Castlegar British Columbia.

**ACHIEVEMENT HIGHLIGHTS**

- For COHM, telephony voice for Rogers Group of Companies (including Fido and Shaw), National Gallery of Canada, Canada Post, President’s Choice Financial Mastercard, The Shopper’s Choice (TSC) channel, Ottawa Int’l Airport, Chateau Whistler Resort, plus many others for 30+ years;
- Online coach 2024/23/2022/2021/20 and writer / teacher “Becoming a Voice Actor” privately – between 2011 and 2020.
- Wrote and delivered Narration Basics courses; coach individuals in vocal development and presentations; now offer 1-on-1 voice coaching/training online;
- Wrote script for the Natural Resources Canada program “Geomapping for Energy & Minerals” recruitment video;
- Wrote English script and produced English and French radio Public Service Announcements for the “Aboriginal Treaties” Exhibition – Library and Archives Canada;
- Wrote and narrated 2 television commercials for a hi-tech training company; and one for a Halifax law firm; wrote corporate videos for the National Capital Commission, Canadian Tire and Royal Bank; E-learning Voice Actor - Progressive Muscle Relaxation & Stress Response - National Defence Continental Productions;
- Narrated 2 ACTRA award-winning radio programs – “The Romance Novel” – CBC “Ideas” and “The Plague” – CHEZ-FM;
- First female radio announcer in Castlegar, British Columbia.

**FREELANCE VOICE ACTING, WRITING, ON-CAMERA AND PRESENTATION WORK**

**1991 – Present - Virtual Receptionist** – Voicemail and On-hold services, COHM Technologies. Clients include Rogers Canada, The Shopping Choice channel (TSC), PC Financial/Mastercard, Canada Post, Chapters Indigo, Chateau Whistler Resort, National Gallery of Canada plus many more across North America, Bermuda, Barbados and Brazil.

**2024 - Voice Actor / Producer** – 2024 – :30 & :60 sec. English & French PSAs - Ottawa Afrikan Festival

Vocal Dynamo Productions

**Voice Actor - Video** - In-show & Web - "Green Leaves - Discoveries from the Drawings Vault" National Gallery of Canada, Bartmart Audio

## **FREELANCE VOICE ACTING, WRITING, ON-CAMERA AND PRESENTATION WORK (cont'd)**

**Voice Actor** - English overdub for three Francophone Canadian Army Veterans - "Stories From Canadian Veterans and Their Loved ones" - Canadian War Museum Canadian Museum of History

**Voice Actor - Commercial** - Toronto only - Voiceforenergy.ca - Acart Advertising Bartmart Audio

**Virtual Receptionist - On-hold** - Airex Services Vocal Dynamo Productions

**Voice Actor - Podcast Commercial** - Gemco Diamonds Vocal Dynamo Productions and COHM

**Workshop Designer/Presenter** – “Speaking & Breathing: Sounds Easy, Right?” (2) 90-min. presentations to Priority Management staff, worldwide

**Voice Actor/Producer - Medical Training Video** - "Dr. Anna" - Symbicort, Vocal Dynamo Productions and Rival Animation – London, U.K.

**2023 Radio - Public Service Announcement** – Ottawa African Festival 2023 – Pan Afrikaan Coalition, Vocal Dynamo Productions

**Animated Videos – Voice Actor** – Four Mental Health Videos – Gordon Group Vocal Dynamo Productions

**2022 Explainer – Short Film** - Voice Actor – Voice #2 – The Ring Vocal Dynamo Productions

**2021 Radio Ads** Voice Actor/Writer/Producer – English/French Ottawa Virtual African Festival 2021 Vocal Dynamo Productions

**E-learning - Voice Actor** - Retirement Home Registration Authority Compliance Assistance Module on Infection Prevention and Control, Bartmart Audio

**Web Explainers - Voice Actor** - Nine Election 2021 Voter Information Explainer Videos – [Elections.ca](http://Elections.ca) - General Assembly Productions Centre (G.A.P.C.)

**2020 E-learning - Voice Actor** - Intimate Partner Violence course - Military Family Resource Centre Continental Productions

**Web Explainers - Voice Actor** - Nine Election 2019 Voter Information Explainer Videos - Elections Canada Website - G.A.P.C.

**TV Documentary Voice Actor** - “Magdalena” – “Skindigenous - Columbia” – Aboriginal People’s Television, Affinity Studios

**E-learning Voice Actor** - Progressive Muscle Relaxation & Stress Response – Dept. of National Defence (DND) Continental Productions

**E-learning Voice Actor** – Retirement Homes Regulatory Authority, Behaviour Management Bartmart Audio

**Telephony - Producer/Voice Actor** - Majestic Marble Concord, Ontario Vocal Dynamo Productions

**2019 E-learning Voice Actor** – Retirement Homes Regulatory Authority, Compliance Assistance Module on Emergency Planning Bartmart

**Radio PSAs Voice Actor / Producer** Toronto and Ottawa African Music Festivals Vocal Dynamo Productions

**Web Explainers - Voice Actor** - Nine vignettes - Elections Canada 2019 Voter Information G.A.P.C.

**Web Video - Voice Actor** – What is the Canadian Technology Accelerator? Global Affairs Canada R&D Creative - G.A.P.C.

**Web Video - Voice Actor** - Walking Tour - Canadian Museum of History

**Web Video - Voice Actor** - How to Expunge Your Record - Parole Board of Canada - R&D Creative - G.A.P.C.

**2018 Video Voice Actor / Producer** – Sivic Animation Video Vocal Dynamo Productions

**Web Explainer - Voice Actor** - Elections Canada Voter Information Campaign (Test) G.A.P.C.

**Radio - Voice Actor** - Ottawa African Festival 2018 Vocal Dynamo Productions

**Training Video Voice Actor** - Firefighter Evaluators - National Defence Vocal Dynamo Productions

**Video - Voice Actor** - OneGC - Three videos - Treasury Board of Canada G.A.P.C.

**2017 Workshop Creator / Facilitator** – ‘Your Voiceover Launch’ half-day workshop Fat Dog Productions

**Designer / Presenter** – “Presenting...YOU! For IM Professionals” Workshop ARMA 2017 Conference Verney Event Management

**E-learning Voice Actor** - Integrated Management System (IMS) 2017 – Transport Canada Fat Dog Productions

**Telephony Virtual Receptionist** – Airex and Octacom BluArc Communications

**Video On-Camera – Nurse** – Physician-Patient Communication Course

**FREELANCE VOICE ACTING, WRITING, ON-CAMERA AND PRESENTATION WORK (cont'd)**

Canadian Medical Protective Association (C.M.P.A.)

**Recipient Biographies Announcer** - Prime Minister's Awards for Teaching Excellence - 2017 & 2016

G.A.P.C.

**2016 Animated Web Video Voice Actor** for Online Mail and Mobile App for Canada Revenue Agency

(CRA) - Stick Mom on YouTube and the CRA website Bartmart

**2015 Video Voice Actor** explaining customs declarations upon returning to Canada for Canada Border

Services Agency, G.A.P.C.

**Web Video Voice Actor**– International Anti-Cartel Day - Competition Bureau - R&D Creative

Bartmart

**2014 Video Producer** – Military Personnel Management Capability Transformation (MPMCT) / Guardian

Dept. of National Defence (DND)

**Webinar - Voice Actor** – Fall 2014 Webinar – “MPMCT: Changing the Way we do Business”

DND

**E-learning Voice Actor** – Four 'callers' with varying accents – Service Canada

Webvoicer Productions

**Video Voice Actor** – “Welcome to Canada” – Canada Border Services Agency – R&D Creative

Bartmrt

**OTHER RELEVANT WORK EXPERIENCE**

2007 – January 2024 Various Communications Positions – Federal Government, Ottawa

September 2011 – Present – “Becoming a Voice Actor” course – COHM Technology, Fat Dog Productions and online privately

Owner – Vocal Dynamo Productions, Ottawa October 2006 – Present

Sept. 12 – June 14 - Instructor – “Becoming a Voice Actor” course – COHM and Algonquin College

Sept. 2010 – May 2012

(Part-time) Nov. 03 – May 06 A/Talent Agent – First Stage Talent &amp; Casting Agency, Ottawa (On-call, and full-time)

Feb. 91 – Aug. 94 Traffic Commentator – CBO Radio, Ottawa May 84 – June 89 Swing Announcer / Host –

CHIM-FM, Kelowna, B.C. (Incl. hosting a Classical music show.) Feb. 81 – Nov. 83 Swing Announcer / Host –

CKQR, Castlegar, B.C. (First female radio announcer in Castlegar) Aug. 79 – Feb. 81

**TECHNICAL SKILLS**

- Digital, Radio / TV / print production
- Adobe Audition, Audacity, Source Connect Standard, bodalgoCall, ConnectionOpen, Advanced M365, MS Office 2016

**EDUCATION** Diploma Broadcast Communications (Radio) - B.C. Institute of Technology - Burnaby, B.C.**EXTENDED EDUCATION****Voice Coaches:** James Alburger, Deb Munro, Liz Atherton, Anne Ganguzza, Marc Cashman, Lau Lapides

(Agent and Talent and member Talent Inner Circle) Audition Preparation and showcase, Steven

Reisberg, Tony Alacantar – Gen. Am. dialect coaching, Anne Ganguzza Marketing for VAs, Audio Book

Week – The Voiceover Network, Audacity &amp; Adobe Audition courses – Larry Hudson

**MEMBERSHIPS / AWARDS / GIVING BACK**

- Auxiliary of Hillel Lodge Long Term Care Centre - Volunteer – Communications and lead, Raffle and Silent Auction – Great Games Event 2023 and 2024
- Arc-en-ciel Interfashion Show February 2017 M.C.
- ‘Mediterranean Melodies’ M.C. – Fundraiser – Wrote script & co- hosted
- Joint Occupational Health and Safety Committee and Employee Satisfaction Committee – Iron Horse Group 2005-06
- Alliance of Canadian Cinema, Television and Radio Artists (A.C.T.R.A.) - 1984- 91
- Grade 8 Piano – Royal Conservatory of Music
- Girl’s Hi-Y Award – Gr. 12 – Woodroffe High School, Ottawa